

**West Texas A&M University
Advising Services
Degree Checklist
2015-2016**

(For assistance completing this form, contact Advising Services at 806-651-5300)

NAME: _____ WT ID: _____ DATE: _____

Pre-Business (see note below)
College of Business
CC 220 651-2525

BBA.PRE.BUS (300)

CORE CURRICULUM COURSES: 42 HOURS ♦		HRS
Communication (Code 10)		
ENGL 1301 Introduction to Academic Writing and Argumentation	PB	3
See University Core Requirements below		(3)
Mathematics (Code 20)		
See University Core Requirements below		(3)
Life and Physical Sciences (Code 30)		
Take two courses from (extra lab hours move to Code 90): ♦ ANSC 1319; BIOL 1406 or 1408, 1407* or 1409*, 1411, 1413; CHEM 1405* or 1411*, 1412*; GEOL 1401 or 1403, 1402, 1404; PHYS 1401*, 1402*, 1411, 1412, 2425*, 2426*; PSES 1301, 1307		6
Language, Philosophy and Culture (Code 40)		
ANTH 2351, ENGL 2321*, 2326*, 2331*, 2341*, 2343*; HIST 2311, 2323, 2372; PHIL 1301, 2374; SPAN 2311*, 2312**/***, 2313*, or 2315* Choose 1		3
Creative Arts (Code 50)		
ARTS 1303, ARTS 1304; DANC 2303; HUMA 1315; MUSI 1306 or 1208 and 1209* (extra MUSI hour moves to Code 90); OR THRE 1310 Choose 1		3
American History (Code 60)		
HIST 1301, 1302, 2301, 2381 Choose 2		6
Government/Political Science (Code 70)		
POSC 2305 and 2306		6
Social and Behavioral Sciences (Code 80)		
See University Core Requirements below		(3)
Component Area Option (Code 90)		
See University Core Requirements below		(6)
UNIVERSITY CORE AND BACHELOR OF BUSINESS ADMINISTRATION DEGREE CORE REQUIREMENTS: 54-55 HOURS A grade of "C" or better is required.		
UNIVERSITY CORE REQUIREMENTS: 15 HOURS ♦		
CORE 10 COMM 1315 or 1321***		3
CORE 20 MATH 1324* Math for Business & Economics I	PB	3
CORE 80 ECON 2301 Principles of Macroeconomics	PB	3
CORE 90** ENGL 1302* Research and Rhetoric OR ENGL 2311* Introduction to Professional and Technical Communication		3
CORE 90** BUSI 1304, CIDM 1301 or 1315, or FIN 1307	PB	3
BBA CORE REQUIREMENTS: 39-40 HOURS		
ACCT 2301 Principles of Financial Accounting		3
ACCT 2302* Principles of Managerial Accounting		3
MATH 1325* Math for Bus. & Economics II OR MATH 2413* Calculus I		3-4
CIDM 2342* Statistics for Business and Economics		3
CIDM 3330* Management Information Systems		3
ECON 2302 Principles of Microeconomics	PB	3
ADVANCED ECONOMICS ELECTIVE*		3
FIN 3320* Business Finance		3
BUSI 3312* Business Law		3
MGT 3330 Principles of Management		3
MKT 3340 Principles of Marketing		3

College of Business communication component		
Take one course from:		
ACCT 4373* Accounting Communications		3
BUSI 4333 Cross-Cultural Issues in Business Comm.		
BUSI 4350 Current Issues in Mgt. Communication		
BUSI/MGT 4380 Conflict Resolution and Negotiation		
BUSI 4382 Emerging Media Law		
CIDM 3320 Digital Communications and Collaborations		
ECON 4370* Economics of Healthcare		
FIN 3350* Personal Financial Planning		
FIN 4320* Investments		
FIN 4321* Portfolio Management		
MGT 3335* Organizational Behavior		
MKT 3342 Consumer Behavior		
MGT 4315* Strategic Management and Policy		3

MAJOR REQUIREMENTS (as required for selected major):		
24-41 HRS		
Majors:		
<ul style="list-style-type: none"> • Accounting (27 hours) • Computer Information Systems (30-33 hours) • Economics (24 hours) • Finance (30 hours) • General Business (33 hours; 41 hours for International Business Emphasis) • Management (27 hours; 30 hours for Human Resource Mgt.) • Marketing (27 hours) 	3	
ELECTIVES: 0-15 HOURS ♦		
ELECTIVES: The number of free elective hours varies according to major. Selecting a specific major before taking free electives is recommended.		0-15
MINIMUM HOURS REQUIRED TO COMPLETE DEGREE		120-122

Once students are admitted to West Texas A&M University, they can gain admittance to the College of Business by satisfactorily completing a set of pre-admission courses and completing 30 credit hours of undergraduate course work. Through its admission policies and procedures, the College of Business is able to help students succeed in specific business major concentrations by only admitting those students who are qualified and have the basic skills to complete a business degree.

Pre-Business Requirements

Admission requirements into the College of Business involve the completion of a pre-business core with an earned grade of "C" or higher in all courses.

PB The pre-business courses include 12 credit hours from the following: ECON 2301 or ECON 2302; MATH 1324 (or equivalent); ENGL 1301; BUSI 1304, CIDM 1301 or 1315, FIN 1307, or University Core 90 equivalent.

Upon completion of the pre-business core, students should meet with an academic advisor in the College of Business, select a specific business major concentration area (e.g., accounting, economics, finance, marketing, management, general business, or computer information systems), apply for a degree plan, and register with the Office of Career Services. Students seeking admission to the business program that have completed 30 or more credit hours in a different major or as a transfer student may be admitted to the business program with a 2.5 cumulative GPA or approval by the associate dean of undergraduate business programs. New students in the top ten percent of an admission class may be admitted directly into the business program by invitation of the associate dean.

Additional notes:

♦ The core curriculum must total **exactly 42 hours**; excess hours must be moved to the major as an elective or a major requirement and stay within the 120-hour requirement or approved total submitted to the Coordinating Board for degree requirements. Some majors specify particular courses to meet core curriculum requirements when options are available.

♦♦ Or University Core 90 equivalent. **Note: only six hours are required for Code 90;** extra hours from 4-hour Core 30 courses (if taken) will count towards Core 90 (or as elective hours if the two 3-hour courses indicated are taken for Core 90.

* Indicates prerequisites—see catalog for more information.

** Or an equivalent course (second year, second semester) in a foreign language.

*** Preferred.



First Year					
Fall			Spring		
H o u r s 15	CORE 10	3	H o u r s 15	CORE 90	3
	ENGL 1301 (PB)			ENGL 1302* or 2311* (PB)	
	CORE 20	3		MATH 1325*	3
	MATH 1324 (PB)				
	ECON 2301 (PB)	3		ECON 2302 (PB)	3
	(Required for CORE 80)				
	CORE 10	3		CORE 60	3
	COMM 1315 or 1321			HIST 1301, 1302, 2301, 2381	
	CORE 90	3		CORE 70	3
	Business Course*** (PB)			POSC 2305	

Second Year					
Fall			Spring		
H o u r s 15	ACCT 2301	3	H o u r s 15	ACCT 2302*	3
	CIDM 2342*	3		CIDM 3330*	3
	CORE 40	3		FIN 3320*	3
	See checklist for options				
	CORE 60	3		MGT 3330	3
	HIST 1301, 1302, 2301, 2381				
	CORE 70	3		MKT 3340	3
	POSC 2306				

Third Year					
Fall			Spring		
H o u r s 16	MAJOR REQUIREMENT	3	H o u r s 16	MAJOR REQUIREMENT	3
	MAJOR REQUIREMENT	3		MAJOR REQUIREMENT	3
	BUSI 3312*	3		MAJOR REQUIREMENT	3
	CORE 30	4		ADV. ECON ELECTIVE*	3
	See Checklist for Options			3000- or 4000-level ECON	
ELECTIVE	3	CORE 30	4		
		See checklist for options			

Fourth Year					
Fall			Spring		
H o u r s 15	ELECTIVE	3	H o u r s 13	MGT 4315*	3
	MAJOR REQUIREMENT	3		MAJOR REQUIREMENT	3
	MAJOR REQUIREMENT	3		MAJOR REQUIREMENT	3
	COB COMM COMP*	3		ELECTIVE	3
	See checklist for options				
CORE 50	3	ELECTIVE	1		
See checklist for options					

Notes:

*Indicates prerequisites required--see University Catalog.

(PB) Pre-Business. Students must complete these courses with a "C" or better before declaring a Business major.

**Course rotations are not definitive and should be used for general planning purposes. A number of factors can influence when courses are offered.

Students should always consult with their academic adviser before scheduling classes.

*** BUSI 1304, CIDM 1301, CIDM 1315, FIN 1307 or University Core 90 Equivalent